

**RECORD OF PROCEEDINGS
Minutes of a Regular Meeting
of the Board of Directors for the
PARKER WATER AND SANITATION DISTRICT**

Thursday, June 27, 2019
at the PW&SD North Water Reclamation Facility
18100 E. Woodman Drive, Parker, Colorado 80134

CALL TO ORDER

Director Beard called the meeting to order at 6:05 pm and confirmed that a quorum was present.

ROLL CALL

- Members of the Board present: Darcy Beard, Bill Wasserman, Dale Reiman, and Merlin Klotz.
Excused: Kelly McCurry
- The District's Leadership Team was represented by Ron Redd, James Roche, Steve Hellman, Susan Saint Vincent, and Rebecca Tejada. Staff also in attendance: Debra Laschanzky.
- General Counsel, Jeff Parker.

PLEDGE OF ALLEGIANCE – Stated.

UNSCHEDULED ITEMS OF PUBLIC INTEREST – *None*

CHANGES AND ADDITIONS TO THE AGENDA – *None*

BOARD COMMENTS

Director Klotz expressed appreciation for the opportunity to use an area at Rueter-Hess Reservoir for an amateur radio event on Saturday.

LEADERSHIP TEAM COMMENTS

District Manager

Rueter-Hess Reservoir

Parker Water is currently in priority on the river. Over the last 2 weeks, the reservoir volume increased approximately 124 AF for a total storage volume of 24,074 AF, and the depth is currently 101.13 feet (up 7 inches).

Director of Enterprise Services

Accountant Position

Mr. Hellman announced that the new accountant, Leeann Fabec, would start Monday, July 8.

Aquahawk Open House/Developer Outreach

- PWSD hosted an Aquahawk Open House on Wednesday. Two individuals attended representing seven HOA's. Staff will continue the outreach efforts, and will encourage the HOA's to add the information in their newsletters.
- PWSD also hosted a Developer Outreach today. Seven firms attended. Staff plans to conduct quarterly outreach meetings for developers to ask questions, offer suggestions, and maintain rapport and communication.

CPNMD Study Update

Teams continue to put together information for the study. Over the next six months, Jacobs Engineering will compile the information from the teams, as well as their own analysis, to determine costs for the various options.

2020 Budget

Mr. Hellman informed the Board that staff is in the process of preparing the 2020 budget. He asked the Directors to consider the priorities on which they would like the District to focus, for discussion at the July 11 meeting.

Director of Engineering

Rueter-Hess Water Purification Facility

Ms. Tejada was pleased to announce that the plant successfully operated at 10 MGD yesterday and today. Staff will continue to work with Kruger to optimize the process at high flows.

North Plant Expansion

Staff expects approval from the Town of Parker on July 10. There will be a meeting with the permitting and engineering divisions of CDPHE to clarify conflicting requirements from each group.

Well House Design and Construction

Design continues on the well houses. Drilling is progressing at both the RidgeGate and Canyons sites. Contractors reached a depth of 1,470 feet at RidgeGate Arapahoe, and a depth of 1,851 feet at the Canyons Arapahoe.

Regional Parallel Pipeline

Global Underground is completing the tie-ins to the existing system this week. Bac-T and pressure testing are scheduled for next week. Staff anticipates the pipe will be ready for use by the third week of July.

Bulk Water Fill Station

Ms. Tejada reported that there are now 24 user accounts, with 330,000 gallons used since April 1.

Director of Operations

Strategic Plan Update – Operational Excellence

Mr. Roche commented on the ACE Conference he and others attended in June. Staff was able to bring back to the District 15 new and innovative ideas.

Water Production

- Maximum: 6.13.19 – 16.7 MG. Last year: 6.11.18 – 23.3 MG
- Minimum: 6.22.19 – 8.9 MG. Last year: 6.18.18 – 11.6 MG
- Production by Source: 32% Wells, 32% WPF, 36% WISE

Between 6.11.19 and 6.26.19:

- PWSD received 854 system locate requests, resulting in 311 actual locates performed
- Since the last Board meeting, there were 60 water quality concern calls based on color and 1 based on taste/odor
- Flushing is complete in Clark Farms, Country Meadows, Robinson Ranch, Pine Bluffs, and Carousel Farms; moving now to Turtle Creek, Preston Hills, and Rowley Downs
- No water line breaks, 1 hydrant repair, and 1 valve repair on 6.17.19

Director of Business Solutions

Paddle Days at Rueter-Hess Reservoir

Ms. Saint Vincent informed the Board that there have been three Paddle Days so far this summer, with around 80-90 vessels per day (maximum allowed is 100). The June 23 event was cancelled due to poor and unsafe weather conditions. She was also happy to report that one month into the 2019 season, the day camps and rentals are settled in and have experienced no issues to date. The recently purchased Mobi-Mat, installed at the launch site, was successfully utilized to get people to the water more comfortably; including a wheel chair bound kayaker who previously had to be carried down to the water.

Strategic Plan Update – Commitment to Communicate

Ms. Laschanzky gave the Board an update on a project that she is working on to leverage the style/personality tools, i.e. DISC, StrengthsFinder, Insights, etc., for more effective communication in 1:1 meetings. The Board received a few examples and Ms. Laschanzky explained her process for developing a communication summary tool for each District employee.

GENERAL LEGAL COUNSEL UPDATE

Mr. Parker highlighted specific legal matters involving a District property that is for sale, the CPN Inclusion Study, WPF tolling agreements with Kruger and Dewberry, and the farms project.

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES June 13, 2019

Director Wasserman made a motion to approve the June 13, 2019 minutes as stated; Director Klotz seconded the motion.

Vote:

YES	Darcy Beard
YES	Bill Wasserman
ABSTAIN	Dale Reiman
YES	Merlin Klotz

Motion passed on a vote of 3-0

2. ACCOUNTS PAYABLE - June 1 – 15, 2019

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

Following review and discussion, Director Reiman made a motion to approve the June 1 - 15, 2019, disbursements; Director Wasserman seconded the motion.

Vote:

YES *Darcy Beard*
 YES *Bill Wasserman*
 YES *Dale Reiman*
 YES *Merlin Klotz*
Motion passed on a vote of 4-0

3. MONTHLY FINANCIAL REPORT – May 2019

Financial reports were provided to the Directors for informational and discussion purposes. Mr. Hellman provided a presentation regarding the updated financials through May 2019. Additional information was provided regarding Capital Projects, Cash and Investments, Billed Water Revenue, Billed Consumption charts and graphs, and other associated reports. Highlights were provided including variances in the budget. The presentation and discussion were for informational purposes only; no action was requested or taken by the Board.

4. REQUEST FOR APPROVAL – Rueter-Hess Reservoir Contract for Hydros Consulting

Ms. Tejada presented this agenda item for Board consideration of a contract with Hydros Consulting for the Rueter-Hess Reservoir Source Water Plan (RHR SWP) for \$152,014 budgeted in 2019 for the first phase, and an additional \$174,245 budgeted in 2020 for the completion of the project. Per the District's Army Corps of Engineers 404 Permit, PWSD is required to develop a Source Water Plan to establish water quality goals for RHR. This Plan will include a comprehensive evaluation of the numerous water quality drivers, regulatory implications, treatability constraints, and recreation impacts at the RHR. PWSD received two proposals, listed below:

Consultant	Proposed 2019 Fees	Proposed Hours	Proposed 2020 Fees	Proposed Hours	Complete Contract Amount
Black and Veatch	\$189,819	935	N/A	N/A	\$189,819
Hydros Consulting	\$152,014	880	\$174,245	886	\$326,259

Hydros is the premier reservoir water quality specialist in the Front Range of Colorado with a history of over 30 similar analyses. They have provided support for the 401 Certification for more than 10 agencies and modeling for more than 15 agencies.

Their proposal provides a more detailed and thorough model with an emphasis on the calibration process and sensitivity analysis to fully understand the processes governing water quality in RHR. Staff recommends the selection of Hydros due to confidence in their ability to provide the information required as part of the 404 Permit. Their expertise also imparts greater confidence among District staff for a successful outcome, especially for the time-sensitive Conditional 401 Certification work.

Following review and discussion, Director Klotz made a motion to approve the contract; Director Reiman seconded the motion.

Vote:

YES	<i>Darcy Beard</i>
YES	<i>Bill Wasserman</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

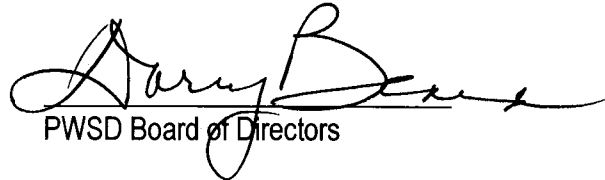
Motion passed on a vote of 4-0

MEETING ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 7:10 pm.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, July 11, 2019 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of Directors of the Parker Water and Sanitation District.


PWSD Board of Directors