

**RECORD OF PROCEEDINGS
Minutes of a Regular Meeting
of the Board of Directors for the
PARKER WATER AND SANITATION DISTRICT**

Thursday, July 25, 2019
at the PW&SD North Water Reclamation Facility
18100 E. Woodman Drive, Parker, Colorado 80134

CALL TO ORDER

Director Beard called the meeting to order at 6:05 pm and confirmed that a quorum was present.

ROLL CALL

- Members of the Board present: Darcy Beard, Bill Wasserman, Kelly McCurry, Dale Reiman, and Merlin Klotz.
- The District's Leadership Team was represented by Ron Redd, James Roche, Steve Hellman, Susan Saint Vincent, and Rebecca Tejada. Staff also in attendance: Debra Laschanzky.
- General Counsel, Jeff Parker.

PLEDGE OF ALLEGIANCE – Stated.

UNSCHEDULED ITEMS OF PUBLIC INTEREST – *None*

CHANGES AND ADDITIONS TO THE AGENDA – *Item #5 tabled for a future meeting. Item #6 became Item #5.*

BOARD COMMENTS

Director Wasserman wished a Happy Anniversary to Rebecca Tejada for six years at PWSD. He also inquired about a water quality issue. Mr. Roche responded that he would look into the issue.

Director Reiman thanked Steve Hellman and the IT Team for their assistance with his phone.

LEADERSHIP TEAM COMMENTS

District Manager

Rueter-Hess Reservoir

Parker Water is no longer in priority on the river. Over the last 2 weeks, the reservoir volume decreased approximately 400 AF for a total storage volume of 23,652 AF and the depth is currently 100.11 feet (down 8 inches).

Board Meetings

Mr. Redd asked the Board Members about a change in the date to receive the Board Packet. Instead of Friday prior to the meeting, the packet would be sent on Monday prior to the meeting. This will give staff more time to prepare memos, contracts, etc. The Directors were favorable to the change, but asked to receive any complex information or contracts sooner than Monday.

Mr. Redd suggested having a future Board Meeting in the Voss Conference Room at the District's Water Purification Plant, with a tour of The Canyons development after the meeting adjournment.

Director of Business Solutions

Rueter-Hess Reservoir

Ms. Saint Vincent gave the Board an update on recreational activities at the reservoir, including a tour this week with 25 Girl Scouts and 10 adult leaders. Discussion included the history of the reservoir, sources of water, recreation, and graffiti. Water Operator Tim Ryan spoke with the Girl Scouts and leaders about birding and wildlife at Rueter-Hess. At the end of their weeklong day camp program, the girls will earn a watercraft/outdoor badge and be able to "walk the plank".

2020 Budget

For the past several years, PWSD has provided a \$5,000 donation to the Parker Task Force, as well as a \$16,000 contribution to the Douglas County Household Chemical Roundup program. In preparation for the 2020 budget, Ms. Saint Vincent asked the Directors if they would like to continue these contributions in their same amounts, and/or if there were other organizations that they would like the District to consider. No decisions were made by the Board, and additional information will be provided at the August meeting.

Director of Engineering

Water Purification Facility

Ms. Tejada was pleased to report that the plant operated without issue last week, with flows near or at 10 MGD. Staff is seeing very stable permeability in the membranes. Kruger is on site this week to monitor the Carb concentration in the Actiflo and to develop recommendations and guidelines to better manage and minimize carryover.

Well Houses

Staff is reviewing the 30% design of the well houses at RidgeGate and The Canyons. Both Arapahoe wells were drilled to full depth (1880' at RidgeGate and 2092' at The Canyons). Drilling the Denver Well at The Canyons begins tomorrow, and the Dawson Well will follow. The RidgeGate Denver Well begins in approximately 7 days (the RidgeGate Dawson Well is complete).

North Water Reclamation Facility

Trailers will be set up this week. Road realignment is projected for early August. Staff is still working through some easement items with the Town of Parker prior to receiving full Town approval. CDPHE approval is expected by the end of July.

Director of Operations

Water System Information

- Maximum/Minimum 2019 Water Production: 7.18.19 19.2 MG/ 7.22.19 13.7 MG
- Maximum/Minimum 2018 Water Production: 7.11.19 22.1 MG/ 7.17.19 10.9 MG
- Totals: 2019 – 256.5 MG: 2018 – 290.2 MG
- Production by Source: 36% Wells, 38% WPF, 26% WISE

Between 7.7.19 and 7.22.19:

- PWSD received 829 system locate requests, resulting in 205 actual locates performed.
- Since the last Board meeting, there were 35 water quality concern calls based on color and one based on taste/odor.
- Flushing is complete in Town & Country, Mainstreet business area, Parker Vista, Parker North, and starting in Parker Pavilions and commercial areas on Dransfeldt.
- No water line breaks, 1 leaking hydrant repair
- PWSD hosted South Metro Fire Rescue for certifications and practice. Castle Rock will also be practicing.
- PWSD District Services and Laboratory have two employees that are now certified to inspect for invasive species on watercraft.

Director of Enterprise Services

Castle Pines North Metro District Update

Mr. Hellman gave the Board an update on the inclusion study, informing the Board that the District's Hydrologist is wrapping up his evaluation of the water supply, and Jacobs Engineering is evaluating the cost and process of transporting the water, as well as water demand.

GENERAL LEGAL COUNSEL UPDATE

Mr. Parker highlighted specific legal matters involving a potential inclusion, a Waste Management billing issue, an E-470 licensing agreement, the Castle Park Ranch gate access agreement, and tolling agreements with Kruger and Dewberry.

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES July 11, 2019

Director Reiman made a motion to approve the July 11, 2019 minutes as stated; Director Klotz seconded the motion.

Vote:

YES	<i>Darcy Beard</i>
ABSTAIN	<i>Bill Wasserman</i>
YES	<i>Kelly McCurry</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

Motion passed on a vote of 4-0

2. ACCOUNTS PAYABLE - July 1 – 15, 2019

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

Following review and discussion, Director Wasserman made a motion to approve the July 1 - 15, 2019, disbursements; Director McCurry seconded the motion.

Vote:

YES	Darcy Beard
YES	Bill Wasserman
YES	Kelly McCurry
YES	Dale Reiman
YES	Merlin Klotz

Motion passed on a vote of 5-0

3. MONTHLY FINANCIAL REPORT – June 2019

Financial reports were provided to the Directors for informational and discussion purposes. Mr. Hellman provided a presentation regarding the updated financials through June 2019. Additional information was provided regarding Capital Projects, Cash and Investments, Billed Water Revenue, Billed Consumption charts and graphs, and other associated reports. Highlights were provided including variances in the budget. The presentation and discussion were for informational purposes only; no action was requested or taken by the Board.

4. INFORMATIONAL DISCUSSION – 2020 Budget Priorities

Messrs. Hellman and Redd facilitated a discussion of priorities for the 2020 District Budget and 10-year Capital Plan. Mr. Hellman provided a PowerPoint presentation highlighting some priorities identified by PWSD staff and solicited comments from the Board. As this agenda item was for informational purposes only, no action was requested or taken by the Board.

5. RESOLUTION 2019-02: AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY OWNED BY THE DISTRICT – Castle Park Ranch

Messrs. Redd and Parker presented this agenda item for Board consideration to approve the sale of Castle Park Ranch property located at 6173 Lemon Gulch Way. Management and Counsel reviewed the purchase contracts, and recommend proceeding with the sale and authorizing Ron Redd to execute the required documents. As discussions regarding the sale of this property were held at previous Board Meetings, staff is requesting that a motion to approve the Resolution be proposed at the first reading.

Following review and discussion, Director Wasserman made a motion to approve Resolution 2019-02; Director Klotz seconded the motion.

Vote:

YES

Darcy Beard

YES

Bill Wasserman

YES

Kelly McCurry

YES

Dale Reiman

YES

Merlin Klotz

Motion passed on a vote of 5-0

MEETING ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 7:25 pm.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, August 8, 2019 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of Directors of the Parker Water and Sanitation District.



PWSD Board of Directors