

**RECORD OF PROCEEDINGS
Minutes of a Regular Meeting
of the Board of Directors for the
PARKER WATER AND SANITATION DISTRICT**

Thursday, June 25, 2020
Virtual Meeting

CALL TO ORDER

Director Beard called the meeting to order at 6:03 pm and confirmed that a quorum was present.

ROLL CALL

- Members of the Board present: Darcy Beard, Bill Wasserman, Kelly McCurry, Dale Reiman, and Merlin Klotz.
- The District's Leadership Team was represented by Ron Redd, Steve Hellman, Rebecca Tejada, James Roche, and Maleia Good. Staff also in attendance: Stephanie Sansom, Tony Petrucci, and Debra Laschankzy.
- General Counsel, Jeff Parker.

PLEDGE OF ALLEGIANCE – Stated.

UNSCHEDULED ITEMS OF PUBLIC INTEREST – *District resident Mike Drennan attended the meeting via Zoom and asked the Board to open up discussion regarding the following:*

1. *Education like Water Wiser Workshops like Castle Rock*
2. *Landscaping adjustments for local residents like Highlands Ranch (7,000 gallons April – May and September – October)*
3. *Landscaping adjustments for contractors and HOA over 40,000 gallons like Castle Rock*

CHANGES AND ADDITIONS TO THE AGENDA – *None*

BOARD COMMENTS

Director Klotz relayed a compliment from a CPNMD customer regarding the PWSD employee that is working with that District temporarily.

LEADERSHIP TEAM COMMENTS

District Manager

Rueter-Hess Reservoir

Over the last 2 weeks, the reservoir volume decreased approximately 443 AF, for a total storage volume of 22,806 AF, and the depth is currently 98.82 feet, down 10 inches. One year ago, the reservoir volume was 24,074 AF.

Legislative Update

Ms. Good provided a 2020 Legislative Report to the Board, prepared by the District's Lobbyist, Steve Balcerovich, recapping the 72nd Colorado General Assembly that adjourned June 15, 2020. Ms. Good briefly discussed specific bills that are of interest to the District.

Recreation Update

Ms. Good reported that the Rueter-Hess Recreation Authority Board approved funds for Phase 1 of the Trail and Incline Project. Construction will begin next week.

Director of Operations

June 8, 2020 to June 21, 2020

- Average 2020 production this period: 17.06 MGD
- Average 2019 production this period: 13.79 MGD
- Maximum 2020 production this period: 19.54 MG (5.19.20)
- Maximum 2019 production this period: 16.3 MG (5.18.19)
- Total production: 238.83 MG (2020); 193.14 MG (2019)
- Supply by percent: 44% WPF, 35% wells, 21% WISE
- Wheeling data: Castle Rock 23.3 MG, Pinery 10.15 MG
- Wastewater: 3.19 MGD average / 4.00 permitted
- Locates: 606 processed with 205 performed
- 7 water quality calls (discolored water)
- 1 hydrant repair

General Updates

- Flushing: Zone 1 business corridor
- 3 out of 4 pumps operational at Rueter-Hess well house
- Newlin Gulch sample station is online
- 50,000 Blue Gill were stocked in the reservoir

Director of Engineering

North Plant Expansion

Construction continues at the North Plant. The expansion is approximately 1/3 of the way complete.

Canyons Development

Ms. Tejada reported that, to date, there are 105 sales at the Canyons development. Of these, there were 16 closings. Engineering will provide an update on overall development and construction at the next Board Meeting.

Director of Enterprise Resources

CPNMD Study

No additional updates at this time. The condition assessment expected the week of July 13, 2020 would be the basis for next steps in finalizing the financial study and inclusion agreement.

GENERAL LEGAL COUNSEL UPDATE

Mr. Parker highlighted specific legal matters regarding the Logan County Farms Project, RidgeGate and Stroh Ranch well sites, and the CPNMD draft inclusion agreement.

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES June 11, 2020

Director Klotz made a motion to approve the June 11, 2020 minutes as stated; Director Wasserman seconded the motion.

Vote:

ABSTAIN	Darcy Beard
YES	Bill Wasserman
YES	Kelly McCurry
YES	Dale Reiman
YES	Merlin Klotz

Motion passed on a vote of 4-0

2. APPROVAL OF MINUTES June 16, 2020 (Special Meeting)

Director Wasserman made a motion to approve the June 11, 2020 minutes as stated; Director Reiman seconded the motion.

Vote:

YES	Darcy Beard
YES	Bill Wasserman
YES	Kelly McCurry
YES	Dale Reiman
YES	Merlin Klotz

Motion passed on a vote of 5-0

3. ACCOUNTS PAYABLE - June 1 – 15, 2020

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

Following review and discussion, Director McCurry made a motion to approve the June 1-15, 2020, disbursements; Director Wasserman seconded the motion.

Vote:

YES	Darcy Beard
YES	Bill Wasserman
YES	Kelly McCurry
YES	Dale Reiman
YES	Merlin Klotz

Motion passed on a vote of 5-0

4. MONTHLY FINANCIAL REPORT – May 2020

Financial reports were provided to the Directors for informational and discussion purposes. Mr. Hellman provided a presentation regarding the updated financials through May 2020. Additional information was provided regarding Capital Projects, Cash and Investments, Billed Water Revenue, Billed Consumption charts and graphs, and other associated reports. Highlights were provided including variances in the budget. The presentation and discussion were for informational purposes only; no action was requested or taken by the Board.

5. RESOLUTION 2020-09: ADOPTING A SCHEDULE OF FEES & CHARGES (1st Reading)

Mr. Hellman presented the first reading of Resolution 2020-09 for Board consideration of an adjustment to the District's System Development Fees and the Clear Water Test Fee. The public hearing to consider the changes to the fees is scheduled for July 9, 2020. As this was the first reading of the Resolution, no action was requested or taken by the Board.

6. RESOLUTION 2020-10: AMENDING THE DISTRICT'S RULES AND REGULATIONS TO ADOPT A NEW LANDSCAPE/IRRIGATION WORKSHEET (1st Reading)

Ms. Tejada presented the first reading of Resolution 2020-10 for Board consideration of an amendment to the District's Rules and Regulations to update PWSD's Landscape/Irrigation Tap Sizing Worksheet. As this was the first reading of the Resolution, no action was requested or taken by the Board.

7. REQUEST FOR APPROVAL – NWRP Phase 1A Improvements Project – Amendment No. 2

Ms. Sansom presented this agenda item for Board consideration of an adjustment to the contract scope for Garney Companies, Inc. for \$959,471.10. Of this sum, Jacobs Engineering will reimburse the District \$188,068.52, for a design error that resulted in the need for re-design of the building foundations. Other adjustments to the contract scope include items related to owner-initiated requests and/or errors and omissions to the original design. This project is currently budgeted in the 2020 and 2021 10-year CIP plan. Engineering will work with Finance to plan and appropriate accordingly for 2020 and 2021.

Following review and discussion, Director Klotz made a motion to approve the amendment; Director Reiman seconded the motion.

Vote:

YES	<i>Darcy Beard</i>
YES	<i>Bill Wasserman</i>
YES	<i>Kelly McCurry</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

Motion passed on a vote of 5-0

MEETING ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 7:02 PM.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, July 9, 2020 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of Directors of the Parker Water and Sanitation District.



PWSD Board of Directors