

**RECORD OF PROCEEDINGS  
Minutes of a Regular Meeting  
of the Board of Directors for the  
PARKER WATER AND SANITATION DISTRICT**

Thursday, August 13, 2020  
at the PW&SD North Water Reclamation Facility  
18100 E. Woodman Drive, Parker, Colorado 80134

**CALL TO ORDER**

Director Beard called the meeting to order at 6:00 pm and confirmed that a quorum was present.

**ROLL CALL**

- Members of the Board present: Darcy Beard, Bill Wasserman, Kelly McCurry, Dale Reiman, and Merlin Klotz.
- The District's Leadership Team was represented by Ron Redd, Steve Hellman, Rebecca Tejada, James Roche, and Maleia Good. Staff also in attendance: Debra Laschanzky.
- General Counsel, Jeff Parker.

**PLEDGE OF ALLEGIANCE** – Stated.

**UNSCHEDULED ITEMS OF PUBLIC INTEREST** – *None*

**CHANGES AND ADDITIONS TO THE AGENDA** – *None*

**BOARD COMMENTS** - *None*

**LEADERSHIP TEAM COMMENTS**

**District Manager**

**Rueter-Hess Reservoir**

Over the last 2 weeks, the reservoir volume decreased approximately 667 AF, for a total storage volume of 21,357 AF, and the depth is currently 96.2 feet, down 1.2 feet. One year ago, the reservoir volume was 23,393 AF.

**Rueter-Hess Recreation Update**

Ms. Good discussed the construction progress on the Incline Challenge, several trails, and a picnic area.

**Land Sales Update**

Ms. Good discussed the status of the properties the District currently has for sale.

## **Director of Operations**

### **July 20, 2020 to August 9, 2020**

- Average 2020 demand this period: 19.07 MGD
- Average 2019 demand this period: 15.82 MGD
- Maximum 2020 demand this period: 20.59 MG on 7.24.20
- Maximum 2019 demand this period: 18.61 MG on 7.20.19
- Minimum 2020 demand this period: 16.12 on 7.26.20
- Minimum 2019 demand this period: 13.66 on 7.22.19
- Total 2020 production this period: 400.3 MG
- Total 2019 production this period: 339.03 MG
- Supply by location: 40% WPF, 41% wells, 19% WISE
- Wheeling Information: Castle Rock 34.96 MG, Pinery 16.69 MG
- Locates through Utilo: 784 processed with 403 performed
- Water Quality: 1 customer call
- Infrastructure repairs: 1 Blow Off repaired
- 1 chemical incident (Hypochlorite Tank cracked)

### **Other**

- Part 2 of the fish survey completed 8.12.20
- District Services completed a new outdoor meeting space at the North Plant
- District Services removed sediment upstream and downstream of the diversion structure

## **Director of Engineering**

### **North Plant Expansion**

Significant construction activity continues. Work on the existing digesters includes roof removal.

### **New Well Houses**

Ms. Tejada was pleased to report good progress on the RidgeGate and Canyons well houses. Both will be complete early next year prior to peak demand.

### **Source Water Plan for RHR**

Progress is being made on the Source Water Plan, which will be the basis for proposing site-specific nutrient levels. On Wednesday, there was a "stakeholder" meeting with the State WQCD, CCBWQA, CPW, EPA, Castle Rock, and PWSD consultants. The purpose of this meeting was to understand the Division's expectations and the stakeholder concerns so they can be addressed before the hearing process. This meeting /process shows communication, transparency, and collaboration between the entities.

### **New District Headquarters**

Engineering staff will release the RFP for the design of the new District Headquarters tomorrow on Rocky Mountain Purchasing/Bidnet Direct. The proposals are due September 18, 2020. The intent is to have a 12-month design schedule, 2-3 months for bidding and contracting, with construction kicking off in 2022.

## **Director of Enterprise Services**

### **CPNMD Inclusion Study**

The results of the draft Condition Assessment Report are being reviewed by both PWSD and CPNMD. Once the report is finalized, the costs will be put into the financial model to determine the impact to rates. In addition, CPNMD identified another option in their August newsletter. This master meter option with PWSD (wholesale arrangement) would provide CPNMD with a much lower percentage of renewable water and put reliance on a 2004 junior water right. PWSD has not studied if this option lowers monthly water bills more than merging the systems. CPNMD informed PWSD that this other option would only be studied if the inclusion were not supported.

### **2021 Budget**

Staff is working on the 2021 budget and are close to wrapping up the Cost of Service study. The Board's budget priorities will be discussed at the August 27 meeting, along with options for Board consideration of recommended rate increases.

### **Consumption**

Due to very dry conditions throughout the State, the District hit a record 452 million gallons of water sold in July 2020. The previous record was 428 million gallons in July 2017.

## **GENERAL LEGAL COUNSEL UPDATE**

Mr. Parker highlighted specific legal matters regarding a pilot project with Rangeview Metro District, a North Canyons development issue, and the Logan Farms Project.

## **ITEMS FOR DISCUSSION AND ACTION BY THE BOARD**

### **1. APPROVAL OF MINUTES July 23, 2020**

*Director Wasserman made a motion to approve the July 23, 2020 minutes as stated; Director Reiman seconded the motion.*

**Vote:**

YES	<i>Darcy Beard</i>
YES	<i>Bill Wasserman</i>
YES	<i>Kelly McCurry</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

*Motion passed on a vote of 5-0*

### **2. ACCOUNTS PAYABLE - July 16 – 31, 2020**

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

*Following review and discussion, Director Reiman made a motion to approve the July 1-15, 2020, disbursements; Director McCurry seconded the motion.*

**Vote:**

YES Darcy Beard  
YES Bill Wasserman  
YES Kelly McCurry  
YES Dale Reiman  
YES Merlin Klotz

*Motion passed on a vote of 5-0*

**3. RESOLUTION 2020-12: EXTENDING THE CANYONS METRO DISTRICT No. 1 AND PIVOTAL COLORADO II, LLC IMPACT AREA AGREEMENT DATED JULY 23, 2015 FOR AN ADDITIONAL TERM OF SEVEN (7) YEARS (2<sup>nd</sup> Reading)**

Mr. Parker presented the second reading of Resolution 2020-12 for Board consideration of an extension to the Impact Area Agreement with The Canyons Metro District No. 1 (The Canyons) and Pivotal Colorado II, LLC (Pivotal). The initial term of the agreement is for seven (7) years, which expires on July 22, 2022. The Canyons is requesting an extension for a second 7-year term, with consent from Pivotal. The extension is in accordance with Section 7 of the District's Rules and Regulations, and Section 10 of the Impact Area Agreement.

*Following review and discussion, Director Klotz made a motion to approve Resolution 2020-12; Director Wasserman seconded the motion.*

**Vote:**

YES Darcy Beard  
YES Bill Wasserman  
YES Kelly McCurry  
YES Dale Reiman  
YES Merlin Klotz

*Motion passed on a vote of 5-0*

**4. RESOLUTION 2020-13: EXTENDING THE CANYON METRO DISTRICT No. 1 AND NORTH PARKER INVESTMENTS, LLC IMPACT AREA AGREEMENT DATED JUNE 25, 2015 FOR AN ADDITIONAL TERM OF SEVEN (7) YEARS (2<sup>nd</sup> Reading)**

Mr. Parker presented the second reading of Resolution 2020-13 for Board consideration of an extension to the Impact Area Agreement with The Canyons Metro District No. 1 (The Canyons) and North Parker Investments, LLC (NPI). The initial term of the agreement is for seven (7) years, which expires on June 24, 2022. The Canyons is requesting an extension for a second 7-year term, with consent from NPI. The extension is in accordance with Section 7 of the District's Rules and Regulations, and Section 10 of the Impact Area Agreement.

*Following review and discussion, Director Klotz made a motion to approve Resolution 2020-13; Director Wasserman seconded the motion.*

**Vote:**

YES Darcy Beard  
YES Bill Wasserman  
YES Kelly McCurry

YES Dale Reiman  
 YES Merlin Klotz  
*Motion passed on a vote of 5-0*

**5. REQUEST FOR APPROVAL – South Plant Improvement Project Contract for Jacobs Engineering**

Ms. Tejada presented this agenda item for Board consideration of Engineering Services during Construction (SDCs) to be provided by Jacobs Engineering Group, Inc. (Jacobs) for the South Water Reclamation Facility (SWRF) Filter Rehabilitation and Disinfection Improvements Projects for \$109,599. The cost breakdown of each task is listed below:

Task	Proposed Fee
1 – Project Management	\$7,846
2 – AWT Filter Rehabilitation Project Support	\$17,417
3 – Services During Construction	\$68,208
4 – Record Drawings	\$16,128
<b>Total</b>	<b>\$109,599</b>

This project is currently budgeted in the 2020 10-year CIP plan over the next 2 years. Approximately 40% of the overall budget (\$1,750,000), which includes funds for SDCs, is projected to be spent this year, which is within the budget appropriated for 2020. Engineering continues to work with Finance to plan and appropriate accordingly for 2021.

*Following review and discussion, Director Wasserman made a motion to approve the contact with Jacobs; Director Klotz seconded the motion.*

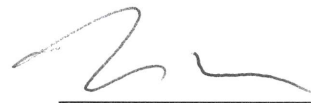
**Vote:**  
 YES Darcy Beard  
 YES Bill Wasserman  
 YES Kelly McCurry  
 YES Dale Reiman  
 YES Merlin Klotz  
*Motion passed on a vote of 5-0*

**MEETING ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 7:20 PM.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, August 27, 2020 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and approved by the Board of Directors of the Parker Water and Sanitation District.

  
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 PWSD Board of Directors