

**RECORD OF PROCEEDINGS
Minutes of a Regular Meeting
of the Board of Directors for the
PARKER WATER AND SANITATION DISTRICT**

Thursday, February 11, 2021
at the PW&SD North Water Reclamation Facility
18100 E. Woodman Drive, Parker, Colorado 80134

CALL TO ORDER

Director Beard called the meeting to order at 6:00 pm and confirmed that a quorum was present.

ROLL CALL

- Members of the Board present: Darcy Beard, Bill Wasserman, Dale Reiman, and Merlin Klotz.
Excused: Kelly McCurry
- The District's Leadership Team was represented by Ron Redd, Steve Hellman, Rebecca Tejada, and James Roche. Staff also in attendance: Deirdre Mueller and Debra Laschanzky.
- General Counsel, Jeff Parker.

PLEDGE OF ALLEGIANCE – Stated.

UNSCHEDULED ITEMS OF PUBLIC INTEREST – *None*

CHANGES AND ADDITIONS TO THE AGENDA – *None*

BOARD COMMENTS - *None*

LEADERSHIP TEAM COMMENTS

District Manager

Rueter-Hess Reservoir

Over the last 2 weeks, the reservoir volume increased approximately 53 AF, for a total storage volume of 19,985 AF, and the depth is currently 93.58 feet, up 2.6 inches. One year ago, the reservoir had nearly 3000 AF more water and was up almost 5.5 feet.

WISE Authority

Mr. Redd informed the Board that he was re-elected by the WISE Authority Board to serve another year as President.

Double Angel Ballfields

Double Angel Foundation informed PWSD that they are in the planning process to double the size of the ballfields.

Director of Operations

January 25, 2021 to February 8, 2021

- Average Daily 2021 production this period: 3.99 MGD
- Average Daily 2020 production this period: 4.33 MGD
- Maximum 2021 production this period: 5.09 MGD (2.3.21)
- Maximum 2020 production this period: 4.98 MGD (1.30.20)
- Supply by percentage: 32% WPF, 60% wells, 8% WISE
- RidgeGate Transmission Line: Castle Rock 0 MG, Pinery 0 MG, PWSD 5.02
- Locates: 554 processed (80 system, 7 engineering, 6 WISE, 367 residential)
- Water Quality Inquiries: multiple calls for discolored water, all resolved by flushing

PWSD Distribution System

- 1 irrigation break in Looking Glass, repaired by contractor
- 1 irrigation break in Village Creek, to be repaired by contractor

2021 Valve Turning Program

- TW Summit completion: 79%
- PWSD completion: 14%

Other

- John Thompson accepted a position in the Maintenance Department, leaving a vacancy in District Services to be filled.
- PWSD Laboratory is going through re-certification

Director of Engineering

Cherry Creek Interceptor

Ms. Tejada was pleased to announce that the tunneling under E-470 is going very well, and expecting to daylight tomorrow.

Well Houses

Construction is on schedule to have the well houses up and running this spring, with filtration by summer. With significant progress made on the exterior, equipment and piping is being installed on the inside.

Director of Enterprise Services

2020 Financial Audit

The Accounting Department closed the year on 2020 Revenue/Accounts Receivable and will be closing down payables at the end of this week. The auditors will be on site for their two-week fieldwork beginning March 15.

GENERAL LEGAL COUNSEL UPDATE

Mr. Parker highlighted specific legal matters regarding a proposed change to the State non-tributary ground water rules, the Logan Farms IGA, and the Mahoney property easement dispute.

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES January 28, 2021

Director Wasserman made a motion to approve the January 28, 2021 minutes as stated; Director Klotz seconded the motion.

Vote:

YES *Darcy Beard*
YES *Bill Wasserman*
YES *Dale Reiman*
YES *Merlin Klotz*
Motion passed on a vote of 4-0

2. ACCOUNTS PAYABLE - January 16 -31, 2021

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

Following review and discussion, Director Klotz made a motion to approve the January 16-31, 2021, disbursements; Director Reiman seconded the motion.

Vote:

YES *Darcy Beard*
YES *Bill Wasserman*
YES *Dale Reiman*
YES *Merlin Klotz*
Motion passed on a vote of 4-0

3. RESOLUTION 2021-03: Approving the Proposed Inclusion of Property Currently Within the Boundaries of the Castle Pines North Metropolitan District into the Parker Water and Sanitation District (2nd Reading and Public Hearing)

Director Beard officially opened the Public Hearing at 6:25 PM.

Mr. Hellman presented this agenda item for Board consideration of the final approval for the proposed inclusion of Castle Pines North Metropolitan District into the Parker Water and Sanitation District. Resolution 2021-02, approved on January 28, 2021, established the date, time, and location of a public hearing to consider the inclusion. A notification of such hearing was sent to all CPNMD customers.

Resolution 2021-03 includes consideration of the inclusion agreement, directing a motion to be filed with District Court requesting a special election, appointing a Designated Election Official, and modifying the District boundaries upon affirmative vote of the majority of electors. Mr. Hellman clarified that CPNMD employees will not be guaranteed a position with Parker Water; however, they will be guaranteed an opportunity to interview for positions at PWSD.

At the close of Mr. Hellman's presentation, Director Beard provided an opportunity for public comment. No public comment was provided.

Director Beard officially closed the Public Hearing at 6:50 PM.

Following review and discussion, Director Wasserman made a motion to approve the Resolution; Director Reiman seconded the motion.

Vote:

YES *Darcy Beard*
YES *Bill Wasserman*
YES *Dale Reiman*
YES *Merlin Klotz*

Motion passed on a vote of 4-0

4. REQUEST FOR APPROVAL – Emergency Mobile Wastewater Bypass Pump

Mr. Roche presented this agenda item for Board consideration of the purchase of a 2020 Power Prime HH150c from Rain for Rent, Inc. for the not to exceed amount of \$145,000. Price includes emergency pump HH150c, shipping, inlet & discharge camlock connectors, 6" suction & discharge hoses, DMV registration, PWSD badging and setup.

Due to the elevation changes in the Canyons subdivision, the existing PWSD emergency bypass pumps are not adequate to meet emergency pumping needs at Newlin Gulch and West Newlin Gulch Lift Stations.

The HH150c pump will meet the emergency pumping requirements for these sites through subdivision build out. This towable unit can be transported between locations. This emergency by-pass pump is included in the 2021 budget.

Following review and discussion, Director Wasserman made a motion to approve the contract; Director Reiman seconded the motion.

Vote:

YES *Darcy Beard*
YES *Bill Wasserman*
YES *Dale Reiman*
YES *Merlin Klotz*

Motion passed on a vote of 4-0

5. EXECUTIVE SESSION - *An executive session to hold a conference with the District's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b) concerning Run Management, LLC and Blue Fir LLC v. Hilltop Pine Bluffs, LLC et al., Douglas County District Court Case No. 2017CV30976.*

At 7:10 PM, a motion was made by Director Klotz, seconded by Director Wasserman, and voted unanimously to enter into Executive Session.

At 7:35 PM, Mr. Parker announced the close of this session and the beginning of the next Executive Session. No action was taken during this session.

- 6. EXECUTIVE SESSION** - *An executive session to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. The following additional detail is provided for information purposes: annual performance evaluation of District Manager.*

At 8:10 PM, a motion was made by Director Klotz seconded by Director Wasserman, and voted unanimously to exit the Executive Session. No action was taken during this session.

MEETING ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 8:10 PM.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, February 25, 2021 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and approved by the Board of Directors of the Parker Water and Sanitation District.



PWSD Board of Directors